

10. Welfare/ Support Services

a) “On-Duty” permission for staff – Extract from Leave & Permission Policy below

PATRICIAN COLLEGE OF ARTS AND SCIENCE LEAVE & PERMISSION POLICY – 2020 - 2021

PERMISSION/ LATE / OD POLICY

- ❖ OD for probationers – 1 day per semester and for permanent faculty – 2 per semester
- ❖ One permission is allowed per month
- ❖ 3 late will lead to ½ day CL and over and above will be carried forward to the following month.
- ❖ Before giving acceptance for any academic assignments during working day, prior consent should be sought from the Principal.
- ❖ Contact person for leave is HoD
- ❖ Signing the Register and using the biometric is mandatory. Bio-metric system is available both in AD and Principals Office.
- ❖ No faculty can leave college during working hours without the written approval from the Principal.
- ❖ Exit from the campus during working hours should be only through the movement slip signed by the Principal and submitted to the office on return to college.



b) Financial support to faculty for academic endeavours – Refer AQAR 20-21 6.3.2

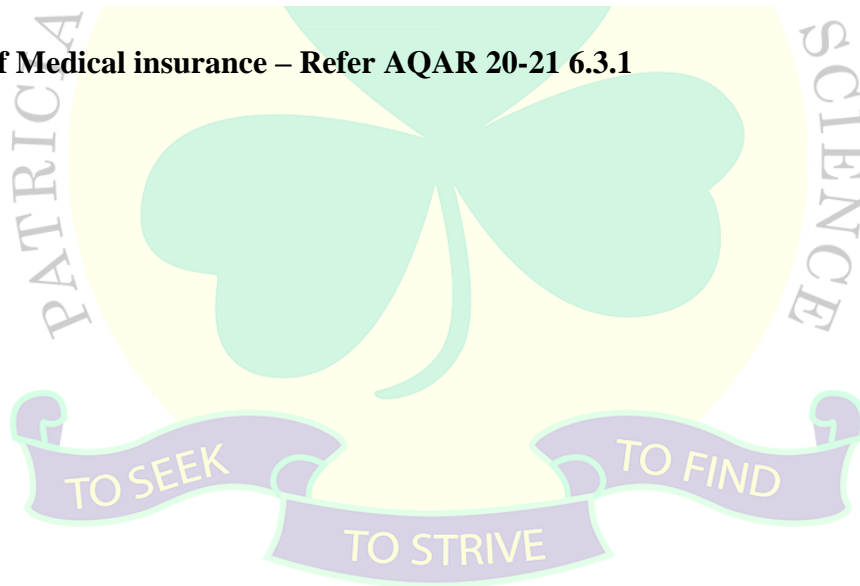
c) **PG to Research upgrade – Extract from “Way Forward Cycle III - Pg 3”**

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Enrichment of academic programs

- Initiate wide range of academic programmes that will include new and innovative courses and fields of study.
- Upgrade all UG programs into PG and Research Level
- Start pure Science courses for diversity in programmes.

d) **Staff Medical insurance – Refer AQAR 20-21 6.3.1**



e) Student Accident insurance

दि ओरिएण्टल इन्शोरेंस कंपनी लिमिटेड
(भारत सरकार का एक उपक्रम)
पंजीकृत कार्यालय: ओरिएण्टल हाउस पो.बॉ.नं.-7037
ए-25/27, आसफ अली रोड, नई दिल्ली-110 002.

THE ORIENTAL INSURANCE COMPANY LIMITED
(Public Undertaking)
Corporate & Regd. Office : Oriental House,
P.B. No. 7037, A-25/27, Asaf Ali Road, New Delhi - 110 002
CIN No. U66010DL1947GOI007158

Regd. & Head Office:
A-25/27, Asaf Ali Road, New Delhi – 110 002
Visit us at www.orientalinsurance.nic.in
Address all communications to Policy issuing Office

STUDENTS SAFETY INSURANCE TAILORMADE POLICY SCHEDULE

Policy No : 411500/48/2021/2669
Issuing Office Code : 411500
Insured's Name : PATRICIAN COLLEGE OF ARTS & SCIENCE (SHIFT I AND SHIFT 2)
Address : III AND III YEAR UG AND II YEAR PG STUDENTS
CANAL BANK ROAD, GANDHI NAGAR,
ADYAR, CHENNAI 600020

Prev.policy No : 2020/3070
Address : Spencer Towers, IV floor,
770A, Anna Salai, PB No.2447
Chennai 600002
Tel/Email:
(044)23458246/23458247/23458248
(044) 234528249
sunder.rajan@orientalinsurance.co.in

Period of Insurance : From 0000 Hrs on 21.11.2020 To Midnight of 20.11.2021
Collection No. & Date : Colln. No. 5010003326 dated 22.10.2020 for Rs. 49245/- (cheque 037688 dt 19.10.2020)
Gross Premium : Rs. 41733/- Service Tax : Rs. 7512/- Total : Rs. 49245/-

RISK DETAILS
In return for the payment of the premium, and subject to all the terms of this policy, we agree with you to provide the insurance cover as stated in this policy.
Limits of Insurance
Status of Student : SHIFT – 1 AND SHIFT 2- UG1, II AND III year
Total number of students : & PG II YEAR students of Arts and Science
3283(as per list lodged with the company)

INSURANCE COVERAGE
DEATH OF A STUDENT : RS. 2,00,000 (RUPEES TWO LACS ONLY)
MEDICAL EXPENSES : RS. 1,00,000 (RUPEES ONE LAC ONLY)
HOSPITALISATION CHARGES : RS. 1,00,000 (RUPEES ONE LAC ONLY)
(ARISING OUT OF ACCIDENT)

the event of death of student's breadwinner/parent/guardian arising out of accident RS. 1,00,000(RUPEES ONE LAC ONLY)

Total Premium (in words) : Rupees Forty nine thousand two hundred and forty five only
This policy is issued subject to the following
Terms and conditions shall be as per Students Safety Tailor made Policy
Warranted that in case of dishonor of premium cheque(s) the Company shall not be liable under the policy and the policy shall be void abinitio (from inception)
In witness whereof the undersigned being authorised by and on behalf of the company has/have herein to set his/their hands at Chennai on 22nd day of October 2020

Place: CHENNAI
Date: 22.10.2020
Consolidated amount paid towards
Stamp Duty for Insurance Policies to be
Issued from 01/04/2020 to 31/03/2021
to Government vide E-Stamp Certificate
No IN - 7N05369162545225R,
Dated 21/03/2020.

For and on behalf of
The Oriental Insurance Company Limited
A. Rajan
Authorised Signatory.

THE ORIENTAL INSURANCE CO. LTD.
D.O.No.V
IV floor,
Spencer Towers,
Chennai-600 002.
Ph: 23458246/23458247/23458248

All the Amounts mentioned in this policy are in Rupees

Handwritten signature and date: 24/10/2020



THE ORIENTAL INSURANCE COMPANY LTD.
DO 5 CHENNAI SPENCER TOWERS, IV FLOOR, 770-A ANNA SALA, P.B. NO. 2447, , CHENNAI, 600002
GST NO : 33AAACT0627R3Z4

RECEIPT

भारत सरकार का एक उपक्रम)
पंजीकृत कार्यालय: ओरिएण्टल हाऊस पो.बो.
ए-25/27, आसफ अली रोड, नई दिल्ली-110002

Bank Code : 9100(C-411500-01)
Posted Doc No. : 5010003319
Posted Doc Dt. : 22/10/2020

Collection No. : 411500 - DO 5 CHENNAI
Collection Date : 51-01/5010003326
Received with thanks From Sh./Smt./ M/s. : PATRICIAN COLLEGE OF ARTS AND SCIENCE
The Sum of : Indian Rupees Forty-Nine Thousand Two Hundred Forty-Five Only

Towards the following

SI No.	Dept. Code	Policy No.	Policy End/Ret/Decl Status	Dev. Off. Code	Source Code	Amount Collected	C/D GL Code	SL Code	Pay Mode	Bank Name	Branch	Instrument No.	Inst. Dt.	Exp. Dt.	
1	48	2021/2669	New Policy			49,245.00	C	5083	AA000000000001	CHQ	Union Bank of India (UBI)	CH	037688	19/10/2020	
Total										49,245.00					

NA00000000476

GST : Rs. 7512
GST NO of Insured : 0
Policy Type / Zone : STUDENT SAFETY TAILOR MADE POLICY

Note : For Payment by cheque, receipt will be valid subject to realisation of Cheque



FOR TH:

Cashier / Authorised Signatory

THE ORIENTAL INSURANCE COMPANY LIMITED

(A Govt. of India Undertaking)
Corporate & Regd. Office : Oriental House,
P.B. No. 7037, A-25/27, Asaf Ali Road, New Delhi - 110 002
CIN No. U66010DL1947GOI007158

Handwritten signature
24/10/2020

CIN: U66010DL1947GOI007158 IRDA Regn. No. 556 - All the amounts mentioned in this report are in Indian Rupees