



10. Welfare/ Support Services

a) “On-Duty” permission for staff – Extract from Leave & Permission Policy below

PATRICIAN COLLEGE OF ARTS AND SCIENCE LEAVE & PERMISSION POLICY – 2020 - 2021

PERMISSION/ LATE / OD POLICY

- ❖ OD for probationers – 1 day per semester and for permanent faculty – 2 per semester
- ❖ One permission is allowed per month
- ❖ 3 late will lead to $\frac{1}{2}$ day CL and over and above will be carried forward to the following month.
- ❖ Before giving acceptance for any academic assignments during working day, prior consent should be sought from the Principal.
- ❖ Contact person for leave is HoD
- ❖ Signing the Register and using the biometric is mandatory. Bio-metric system is available both in AD and Principals Office.
- ❖ No faculty can leave college during working hours without the written approval from the Principal.
- ❖ Exit from the campus during working hours should be only through the movement slip signed by the Principal and submitted to the office on return to college.

b) Financial support to faculty for academic endeavours – Refer AQAR 20-21 6.3.2

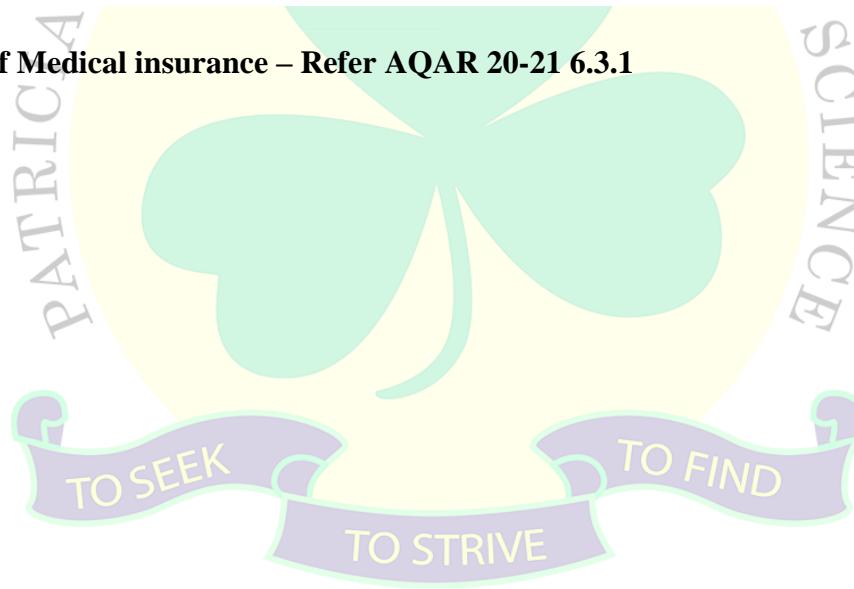
c) PG to Research upgrade – Extract from “Way Forward Cycle III - Pg 3”

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Enrichment of academic programs

- Initiate wide range of academic programmes that will include new and innovative courses and fields of study.
- Upgrade all UG programs into PG and Research Level
- Start pure Science courses for diversity in programmes.

d) Staff Medical insurance – Refer AQAR 20-21 6.3.1





e) Student Accident insurance

दि ओरिएंटल इंशोरेंस कम्पनी लिमिटेड
(भारत सरकार का एक उपकरण)
पंजीकृत कार्यालय: ओरिएंटल हाऊस पो.वा.नं.-7037
ए-25/27, आसफ अली रोड, नई दिल्ली-110 002.

THE ORIENTAL INSURANCE COMPANY LIMITED
(Govt. of India Undertaking)
Corporate & Regd. Office: Oriental House,
P.B. No. 7037, A-25/27, Asaf Ali Road, New Delhi - 110 002
CIN No. U66010DL1947GOI007158

Regd. & Head Office:
A-25/27, Asaf Ali Road, New Delhi - 110 002
Visit us at www.orientalinsurance.nic.in
Address all communications to Policy issuing Office

STUDENTS SAFETY INSURANCE TAILORED POLICY SCHEDULE

Policy No	: 411500/48/2021/2669	Prev. policy No	: 2020/3070
Issuing Office Code :	411500	Address :	Spencer Towers, IV floor, 770A, Anna Salai, PB No.2447 Chennai 600002
Insured's Name	: PATRICIAN COLLEGE OF ARTS & SCIENCE (SHIFT 1 AND SHIFT 2)	Tel/Email: (044)23458246/23458247/23458248 (044) 234528249 sounder.rajan@orientalinsurance.co.in	
Address	: I II AND III YEAR UG AND II YEAR PG STUDENTS CANAL BANK ROAD, GANDHI NAGAR, ADYAR, CHENNAI 600020		

IN
Period of Insurance : From 0000 hrs on 21.11.2020 To Midnight of 20.11.2021

Collection No. & Date : Colln. No. 5010003326 dated 22.10.2020 for Rs. 49245/- (cheque 037688 dt 19.10.2020)

Gross Premium : Rs. 41733/- Service Tax : Rs. 7512/- Total : Rs.49245/-

RISK DETAILS
In return for the payment of the premium, and subject to all the terms of this policy, we agree with you to provide the insurance cover as stated in this policy.

Limits of Insurance	: SHIFT – 1 AND SHIFT 2- UG1, II AND III year
Status of Student	: & PG II YEAR students of Arts and Science
Total number of students	: 3283(as per list lodged with the company)

INSURANCE COVERAGE

DEATH OF A STUDENT	: RS. 2,00,000 (RUPEES TWO LACS ONLY)
MEDICAL EXPENSES	: RS. 1,00,000 (RUPEES ONE LAC ONLY)
HOSPITALISATION CHARGES (ARISING OUT OF ACCIDENT)	: RS. 1,00,000 (RUPEES ONE LAC ONLY)

the event of death of student's breadwinner/parent/guardian RS. 1,00,000(RUPEES ONE LAC ONLY)

Total Premium (in words) : Rupees Forty nine thousand two hundred and forty five only

This policy is issued subject to the following
Terms and conditions shall be as per Students Safety Tailor made Policy
Warranted that in case of dishonor of premium cheque(s) the Company shall not be liable under the policy and the policy shall be void ab initio (from inception)

In witness whereof the undersigned being authorised by and on behalf of the company has/have herein to set his/their hands at Chennai on
22nd day of October 2020

Place: CHENNAI
Date: 22/10/2020
Amount paid towards
Stamp Duty for Insurance Policies to be
Issued from 01/04/2020 to 31/03/2021
to Government vide E-Stamp Certificate
No IN - TN05369162545225R,
Dated 21/03/2020.

For and on behalf of
The Oriental Insurance Company Limited
A. Rajesh
Authorised Signatory.

All the Amounts mentioned in this policy are in Indian Rupees

[Handwritten signatures and marks]



RECEIPT									
Office Code & Name	: 411500 - DO 5 CHENNAI			Bank Code	: 9100(C-411500-01)				
Collection No.	: 51-01/15010003326			Posted Doc No.	: 5010003319				
Collection Date	: 22/10/2020 12:58			Posted Doc Dt.	: 22/10/2020				
Received with thanks From Sh./Smt./ Ms.	: PATRICIAN COLLEGE OF ARTS AND SCIENCE			Print. Dr./CC	: नेमिंडे				
The Sum of	: Indian Rupees Forty-Nine Thousand Two Hundred Forty-Five Only			Instrument No.	: 002, 03				
Towards the following	Amount Collected	C/D GL Code	SL Code	Pay Mode	Bank Name	Bank Branch	Bank No.		
SI No.	Dept. Policy No.	Policy Status	End/Ren/Decl Dev. Off. Code	Source Code					
1	48	2021/2669	New	NA0000000476	49,245.00	C 5083 AA0000000001 CHQ	Union CH	037688	
						Bank of India (UBI)			
				Total	49,245.00				
GST				: Rs. 7512					
GST No of Insured				: 0					
Policy Type / Zone				: STUDENT SAFETY TAILOR MADE POLICY					
Note : For Payment by cheque, receipt will be valid subject to realisation of Cheque									

[Signature]
24/10/2020

THE ORIENTAL INSURANCE COMPANY LIMITED

(A Govt. of India Undertaking)
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